



Rotary Club of Houghton Lake

(Federal Tax ID: 38-2644689)

Silent Auction – April, 24 2010

Auction Procurement Form



Rotarian _____

Item Description:

Retail Cost: \$ _____
Donor's Name: _____
Address: _____
Phone Number: _____
Email : _____

**Attach DONOR
BUSINESS
CARDS
Here!**

CERTIFICATES MUST BE PROVIDED BY THE DONOR!

- Certificate is attached to this form
- Certificate will be delivered by Rotarian
- Certificate **EXPIRES** on DATE: ____ / ____ / _____

AUCTION items MUST delivered **two weeks prior** to Auction

- Item has been delivered to the ServicePro office
- Very Large or Consignment items - Please describe details below

(NOTE: Consignment items must guarantee \$500 profit for Rotary)

I, the donor of the above items or services for the Rotary Auction, certify that I am its owner and will provide appropriate title to the purchaser of the item. I agree that I am fully responsible for any legal procedures, costs, and/or settlements arising from the sale of these goods or services by the Houghton Lake Rotary Club.

Donor's Signature: _____ Date: _____

Received by: _____ Date: _____

C	I	B	L	EXP